

Congratulations! Let's get started.

As the "Buyer" we will ask you questions specific to your role in the transaction.

Information accuracy is of the utmost importance. Incomplete or inaccurate information WILL delay your closing. Please complete the following as accurately and completely as possible.

MONEY:

YOU MUST WIRE FUNDS 48 HOURS IN ADVANCE OR YOUR CLOSING WILL BE DELAYED.

We will send you the proper wiring instructions for your funds in order to wire money into our escrow account. In order to protect you from wire fraud, we ask that you call and confirm all wiring instructions at the bank when initiating the wire transfer.

Your assigned Pre-Closer is

Will Buyer Be Present For Closing? *

- Yes, we will come into an office.
- NO, this is an All Cash transaction and we will electronically sign our documents.
- NO, we will be requesting a Mail Away Closing (additional \$350.00 charge).
- NO, we will be requesting a Power of Attorney and assigning someone we know (additional \$100.00 charge).
- NO, we will be requesting a Power of Attorney and need you to hire a proxy for us (additional \$250.00 charge).

Parkway will make and record 2 ID verification calls (via Zoom) for any party not attending closing in person.

Real Estate Agent's Name *

First Name

Last Name

Closing Property Address *

Street Address

City

State

Zip Code

Is the Buyer an Entity or Individual(s)? *

- Individual
- Corporation / LLC / Business

For what purpose are you purchasing this property? *

- Primary Residence
- Vacation Home
- Investment
- Other

Are there any additional party(ies) being added to the Title?

Yes

No

Lender Information



How are you purchasing this property? *

Cash

Loan

Owner Financing

Loan Officer's E-Mail Address

example@example.com

Home Owner's Insurance Information



Name of Insurance Provider

Insurance Agent's Name

First Name

Last Name

Insurance Agent / Provider's Phone Number

Please enter a valid phone number.

Insurance Agent's Email Address

Wire Fraud Disclosure



Please be advised that there are scams which involve companies capturing information from unknown sources which could send you an email that appears to be from your real estate agent, closing attorney or the lender requesting that you wire/transfer funds to an account.

Fake emails attempting to get you to wire money to fraudsters are increasingly common in real estate transactions. Fraudsters are fraudulently assuming the online identity of the lenders, closing attorney, real estate agents and/or others with whom you are working in the real estate transaction. Posing as one of these closing partners, they can direct you to wire money to them. In many cases, the fake emails are sent from what appears to be the authentic web address of one of the companies that you are doing business with in the transaction and are sending the wiring instructions.

You should use great caution in wiring funds based solely on wiring instructions sent to you by any email or electronic request. Please independently verify the wiring instructions with a valid phone number from a verified employee of Parkway Law Group in order to prevent fraud and risk losing your funds to a fraudster. Please question and treat as highly suspect any follow up or later emails you receive from a mortgage lender, closing attorney, real estate agent, or any person involved in your transaction that is directing you to wire funds to a new place or new account number. **OUR WIRE INSTRUCTIONS WILL NOT CHANGE.** Do not call a number or use an email that is on any revised, follow up or new instructions that you receive at a later date since those are highly likely to be fake instructions and will give you a fake verification from a computer fraudster trying to divert your funds. Please always take a moment to verify the contact information and phone number of Parkway Law Group to be sure it is going to the right place.

Email or similar requests for changes to wiring instructions should not occur, and the wire request should never be acted on without:

1. Confirming by phone with the transferring party that they have originated the wire instruction change. Make sure you use the phone number posted on our website (www.parkwaylawgroup.com), or the phone number found in the signature block of a secured email sent from the Pre-closer or Closer assigned to your file. However, you should never use any phone number provided with the request for change.

2. Verifying that the email address, with the wire instruction changes, is identical to the email address used by the funding party. Again, this should be verified by phone with the Pre-closer or Closer at Parkway Law Group assigned to your file.

3. Verifying that the account holder's name on wiring instructions is "Parkway Law Group". Our wiring instructions WILL NOT change. If you receive an email containing changes to the wiring instructions, notify our office immediately.

Wire Transfer Authorization & Agreement



If there are excess funds, would you like to receive them via Wire?

Yes

No

Signature and Authorization



Buyer Signature

